

HOA Board Meeting Minutes

November 10, 2021

This Meeting was called to order by HOA president, Steve Williams at 6:30 pm. Two of three board members are noted as present; Steve Williams, president, and Melinda Cooper, secretary. Member participants used the sign in sheet to document attendance and a quorum was established. Minutes from the September 29, 2021 Board meeting were approved. Additionally, the Agenda for this meeting, occurring on November 10, 2021, was approved.

There is no unfinished business.

Roger Roberts, head of the HOA Architectural Committee is absent and agenda item 2, "ACC Report" is forgone, accordingly. Note Roger communicated with Steve prior to the meeting indicating there were no new issues to discuss.

The new board meeting location is discussed and all present are agreeable to using this location for future meetings during the cold and rainy season. Note the new location is the Regis High School board room in the administrative building. Regis has generously extended us complimentary use of this space.

Next, we confirm the neighborhood front entrance landscaping contract is now fully-executed. We also discuss the likelihood the artificial turf will need replacement within the next several years however the life expectancy of this product is unknown.

The community directory status is given by Melinda who explains the response has been slow and underwhelming. She indicates one more notice will be released via email to ensure all those who wish to participate are given ample opportunity.

Steve mentions he has received document requests from realtors who are transacting in our neighborhood. He clarifies that any such requests will be fulfilled by directing realtors to the HOA website where the pertinent information is posted.

The board also reviewed the 2022 Business Calendar and a motion to amend this was made and approved. As a result, the calendar will now reflect a decision to hold four (4) Board meetings in 2022 in addition to the annual HOA association meeting. Additional meetings will be scheduled on an as-needed basis. The calendar will be released in late December of 2021.

Leigh Kelley, HOA Communications Officer was present and shared her ideas around this role. This is the first opportunity to participate in an HOA meeting since being instated. It was determined a top priority would be development of a welcome packet. Other duties anticipated include: liaison between Officers and Board as well as homeowners and Board, and engaging the Technology Officer and Treasurer for assistance in supporting her role, developing a newsletter, training future HOA leaders around rules and regulations.

Finally, we discussed the benefits of adding additional board members, filling positions which are set to terminate this year, and adding a second signer on the HOA banking accounts.

Meeting is adjourned at 7:35 pm.

Minutes recorded by Melinda Cooper, Secretary.